

Branch: Warehouse and Courier Agent



Code: WAROPE

Option: Warehouse operator

Level : CP

Prerequisites : Primary school leaving certificate

Opportunities :

Depending on the company, the warehouse worker is a receptionist, stock manager, handler, forklift operator, order picker, packer, dispatcher, etc. or performs several or all of these activities. In large warehouses, he/she is under the authority of a team leader, and the work is coordinated by a warehouse manager.

Description

Goods do not sleep in a warehouse. Every day, they come in, go out and move around the warehouse to be checked, stored and removed.. A movement orchestrated by the warehouse worker, who is responsible for stock management. He receives the goods as they arrive, classifies them and arranges them in shelves so that they can be easily found. He prepares orders, takes the products out of stock to label them, pack them and finally dispatch them. Although manual handling is still common, warehousing is less physically demanding than in the past. The warehouse worker often works standing up and moves around the warehouse a lot. But they also participate in an office in the management tasks of drawing up reception or dispatch notes, preparing orders, searching for references (quantities available, supply times) using a computer.

Indeed, computers are now omnipresent in their activity: reading barcodes with a laser gun, entering inputs and outputs, monitoring the movement and status of stocks, etc. They may also use flow simulation software, automated systems for searching for parts in the stock or invoicing.

Students learn to receive goods (unload and check packages, record entries), put them in stock (group or ungroup packages, move them and put them in storage areas), prepare orders (locate and take products from stock), ensure shipping (pack, make up pallets, label, enter delivery documents). They learn to drive a handling machine (self-propelled forklift truck) and pass the certificate of aptitude for driving machines in safety (forklift operator). Also on the programme, the more administrative aspect: stock monitoring, IT...

Quality and competences :

Order, organisation, method and precision are the essential qualities for this profession.